

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
FEBRUARY 12, 2024

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

FLAG SALUTE

ROLL CALL

Members Present – Kim Galbraith, Shannon Marren, David Amanullah, Glen Grimes, Julissa Rodriguez, Gina McQuin, MaryAnn Perro, Mark Salemi, Joe Giammarella

Also Present - Michele Pillari, Paul Murphy, Adam Weiss

PRESENTATION - Jim Cerullo, of Wielkoltz & Co., discussed the 2023 Financial Audit results.

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

224-270 - APPROVAL OF MINUTES

Motion by PERRO Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the January 2, 2024 Reorg and the January 29, 2024 regular meetings.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the January 29, 2024 regular meeting.

Roll Call: 9 YES

SUPERINTENDENT'S REPORT

Kindness Week is being celebrate this week. All students and staff will participate in various themed activities. Preschool

Thank you HSA for providing our students with Preschool Sensory Bins! Thank you to Ms. Donna from the County of Passaic Dept of Health for teaching the students about the importance of recycling and how to maintain a clean and safe environment. Attention PK4 Families- Kindergarten Registration at Charles Olbon School is open to any Woodland Park resident child who turns 5 years of age by or on October 1st. Community Engagement: As part of the family engagement project this Wednesday, February 14th, during morning drop off teachers will be taking pictures of students with their special person. 100th Day of School: On Thursday, February 15th, our preschool program will be celebrating the 100th Day of School. We will be having a Fashion Show! Your child can participate in the fashion show, they may dress like they are '100 Years Old' or decorate a t-shirt with 100 items! Smile Central Children's Dental: Smile Central Children's Dental Health Initiative will be visiting our schools. They will provide dental hygiene education and a screening program. Each child will receive a dental care package and a dental health report to take home. If you signed consent please note the dates of the screening per location: ECC & CO - March 1st, School #1 - February 16th. Preschool Lunch and Learn opportunities for the month of February as noted below: Feb. 21–12:00pm-1:00pm - Writing in Preschool by Mrs. Leary. Feb. 28 – 5:00pm – 6:00pm - Early Literacy Skills by Mrs. Petrullo & Mrs. Morozowski.

CO

On Feb.6, Staff participated in SILAS training which a program to support students' Social Emotional Learning development. On Feb. 7 & 8, staff worked to update and align our curriculum in our new ATLAS platform.

BG

The BG Family collected 1,840 food items which were donated to St. Agnes' Food Pantry through our SOUPer Bowl donation fundraiser. Our second Book Fair will take place Feb. 14-Feb. 16. Our NJ Jackals Assembly will take place on Feb. 16th.

Memorial

Memorial students participated in the PVHS Placement test last week. Dr. Christopher visited the students the first day to cheer them on. Registration is due for all students by Feb. 16th.

Student Services

We are looking forward to our continued work with Magnolia. Our consultant, Karry, will be meeting with each school's data team at the end of the month to further refine the I&RS process. Karry will also be meeting with all special education teachers in the district on February 26th for a two hour session to discuss the Role of the Special Education Teacher. Key members of each school's I&RS Teams are developing a rollout plan for LinkIt's intervention manager, as another key component to streamlining the district's I&RS process and effective interventions for students. Our DREAMS teams will be meeting tomorrow afternoon with our DREAMS coordinator to discuss a district-wide rollout plan to train all staff on the Nurtured Heart Approach. At this time, all schools have received SILAS (SEL) training and the department is moving forward with developing a plan for full program and student survey implementation.

Curriculum

Professional development is underway for all teachers to learn and utilize the digital curriculum platform ATLAS. K-5 Science and Social Studies departments continue to review and analyze new resources using a common analysis rubric. Preparations are underway for the NJSLA administration in the Spring. WIDA testing is underway for our MultiLingual Students.

Math

We are in the process of planning Pi Day events at Memorial School on March 14th. Based on the data analysis we have been conducting over the course of the school year, most recent data collected from Winter iReady Diagnostic Assessment, it is noted that our overall on grade level student performance has improved from 16% to 31% and below grade level as decreased from 33% to 22%. CO students have demonstrated growth across all 4 mathematical domains. Our math intervention program has shown great success in students understanding number sense at the early grade levels. BG students have demonstrated a significant growth in numbers and operations. Memorial students have demonstrated growth across all 4 mathematical domains

ELA

Data Dives and Curriculum Chats occur every other week in PLCs for all schools. Next week we plan to take a closer look at Fountas and Pinnell Benchmark Assessment results in K-5 to focus future instruction. ELA MEM teachers, after a recent iREADY training, are using the Diagnostic Reports to plan individualized instruction for their students. Memorial School recently held the annual Spelling Bee. Please join me in congratulating our winners:

1st Place - Abed Abraham Taha - House of Water

2nd Place - Fouad Sada - House of Fire

3rd Place - Aurelia Astalkoski - House of Wind

SSDS quarterly report:

For the Reporting period 1 Sept-Dec 23 these were the incidents:

- 0 incidents including acts of vandalism, violence, or incidents involving substances or weapons
- 0 "other incidents leading to removal"
- 9 confirmed HIBs and 15 alleged HIB
 - The nature of the HIBs included 5 for "other distinguishing characteristics", 1 for "religion", and 3 for "sexual orientation"
 - In one instance, 1 offender was given 2 days in-school suspension and 4 were given three days in-school suspension

- In all cases parent conferences, restorative practices, and student counseling were imposed to reduce HIBs.
- Jamie Katzenberger and Katie Williams were the lead investigators.
- The status of all investigations are closed.

For training:

There were 13 programs and 27 trainings offered throughout the district.

BUSINESS ADMINISTRATOR'S REPORT

Mr Murphy stated that the audit has been completed. He said he met with the Finance committee to go over the audit results and to discuss the 24-25 budget as we build for next year.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by MARREN Seconded by PERRO to accept the recommendation of the Superintendent to approve the following consent agenda numbers 224-271 through 224-273.

Roll Call: 9 YES

224-271 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$268,785.33, approved by finance committee chairperson, MaryAnn Perro.

<u>Bill List No.</u>	<u>Amount</u>
#68	\$244,959.05
#L68	\$ 23,826.28

224-272 - HIB DECISION

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigation #'s 2024-45 through 2024-50 and 2024-52, for the reasons set forth in the Superintendent's decision to the student's parents.

224-273 - ACCEPTANCE OF DONATION

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, to accept donation of assorted pieces of office furniture from Berkeley College.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

PERSONNEL:

The following personnel items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by GALBRAITH Seconded by MARREN to accept the recommendation of the Superintendent to approve the following personnel agenda numbers 224-274 through 224-287.

Roll Call:

224-274 - APPROVAL OF MEDICAL LEAVE – D. MURRAY

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve medical leave under the Federal Family Leave Act, for Donna Murray, teacher at School 1, effective March 4, 2024-May 27, 2024, using accumulated sick days. Expected return to work, May 28, 2024.

224-275 - APPROVAL TO RESCIND RESOLUTION 224-218

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to rescind resolution 224-218, Approval of Medical Leave, previously approved at the 12/11/23 meeting.

224-276 - APPROVAL OF MEDICAL LEAVE – M. SCARPA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve medical leave under the Federal Family Leave Act, for Mary Rose Scarpa, part time aide, effective March 6, 2024-April 17, 2024, without pay. Expected return to work, April 18, 2024.

224-277 - ACCEPTANCE OF RESIGNATION – M. SAYEED

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Maha Sayeed, school nurse at CO, effective March 28, 2024.

224-278 - ACCEPTANCE OF RESIGNATION – D. POLIANDRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Dawn Poliandro, leave replacement school counselor, effective 3/1/24.

224-279 - ACCEPTANCE OF RESIGNATION – C. GUERRERO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Cynthia Guerrero, PE teacher at Memorial, effective February 13, 2024.

224-280 - APPROVAL RETURN FROM ADMINISTRATIVE LEAVE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve return from administrative leave for employee ID#4414, effective February 12, 2024.

224-281 -APPROVAL OF STAFF STIPENDS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve stipend payments for the 2023-2024 school year in accordance with current WPEA contract, as listed:

ACTIVITY	SCHOOL	STAFF MEMBER	AMOUNT
Art Show	CO & BG	Sherry Toole	\$500 per show
Bus Duty	CO	Hannah Arp (2/1/24-end of year)(To replace Kraznomowitz)	\$875

224-282-RATIFY APPROVAL OF BEATRICE GILMORE SCHOOL’S BEAR DEN ACADEMY STIPENDS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to ratify approval for Barbara Wells, as substitute school nurse, to monitor student at Beatrice Gilmore School’s Bear Den Academies, at \$46/hr., as needed, from 1/30/24-2/29/24.

224-283 - RESCIND APPOINT MUSTANG ACADEMY

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to rescind the appointment of Cynthia Guerrero for Mustang Academy, previously approved at the 1/29/24 meeting.

224-284 - APPROVAL OF STUDENT TEACHING – A. AFANEH

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve student teaching for Grand Canyon University student, Areej Afaneh, from April 4, 2024-May 29, 2024 at Charles Olbon School.

224-285 - APPOINTMENT OF HIRE – LEAVE REPLACEMENT – A. CASTRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Anay Castro, as a maternity leave replacement school counselor, at \$175 per diem, effective 2/28/24 or sooner pending receipt of paperwork – the end of the school year.

224-286 - APPOINTMENT OF HIRE –PART TIME AIDE – J. CARON

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Jessica Caron, as a part time aide at CO, \$25.94/hr, not to exceed 27.5 hrs. per week, no benefits, as per current WPEA agreement. Effective pending receipt of proper paperwork.

224-287 - WORKSHOP/TRAVEL REIMBURSEMENT APPROVAL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve/ratify the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2023-2024 school year.

Name	Activity	Date	Fee	Travel/Hotel	Total
Erin Wilson	Role of the School Climate	4/11/24	\$50	\$33.37	\$83.37
Paul Murphy	NJASBO Purchasing	3/24/24	\$125	NA	\$125
Karen Marabondo			each	\$14.29	\$139.29
Patrycja Rogacki	NJASBO Introduction to Payroll	Self-Paced	\$325	NA	\$325

Giovanna Irizarry	Preparing the Comprehensive Equity Plan	2/15/24	\$125	NA	\$125
Michele Herrmann	2024 Math Symposium	3/12/24	\$0.00	NA	\$0.00
Samantha Kraznomowitz	Danielson Group Skilled Observer Program	Self-Paced	\$700	NA	\$700
Samantha Ament Bill Krakower Mina Chang	NGSS Modeling and the NJSLA Science Grades 6-8	3/22/24	\$175 each	\$2.35 each	\$177.35
Tom Bolen	NJSBGA Expo	3/17-3/20 2024	\$325	\$491.91	\$816.91
Beth DeMarco	Legal One Special Ed Law	Self-Paced	\$75	NA	\$75

224-38A – APPROVAL OF WPEA SIDEBAR AGREEMENT

Motion by MARREN, seconded by MCQUIN

BE IT RESOLVED by the Woodland Park Board of Education, to approve the attached Sidebar Agreement between the WPEA and the Woodland Park Board of Education.

Roll Call: 9 YES

224-39A – APPOINTMENT OF HIRE – PER DIEM SUBSTITUTE NURSE

Motion by MARREN, seconded by MCQUIN

BE IT RESOLVED by the Woodland Park Board of Education, under the recommendation of the Superintendent, to approve the appointment of Linda Saundry, as a substitute nurse, at a rate of \$300 per diem, effective pending receipt of proper paperwork.

Roll Call: 9 YES

224- 40A - APPROVAL OF NEW SUBSTITUTE LIST

Motion by MARREN, seconded by GALBRAITH

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher list for January & February of the 2023-2024 school year, as per the Northern Regional Educational Services.

Roll Call: 9 YES

FINANCE:

224-288 - ACCEPTANCE OF THE 2023 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Motion by SALEMI, Seconded by MARREN.

BE IT RESOLVED, THE WOODLAND PARK BOARD OF EDUCATION has received and accepts the audit report for the fiscal year ended June 30, 2023, prepared by Wielkotz & Co., Certified Public Accountants and further resolved, that the Woodland Park Board of Education has reviewed and discussed the audit recommendations and has approved the Corrective Action Plan for the audit recommendations.

Roll Call: 9 YES

RECOMMENDATION NUMBER	CORRECTIVE ACTION REQUIRED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	PLANNED COMPLETION DATE OF IMPLEMENTATION
2023-01	State Aid revenue/receipts were not posted to the correct Fund revenue line item accounts in the general ledger	That all revenue/receipts be posted to the correct Fund revenue line item accounts in the general ledger	Business Administrator	Immediately
2023-02	State Aid debit/credit memo's for State Aid deductions for debt service assessment, County special service tuition and Commission for Blind services were not posted to the state aid receivable	That all State Aid debit/credit memo's be posted to the state aid receivable	Business Administrator	Immediately

224-289 - RATIFY APPROVAL OF CONTRACT - NRESC- CLINICAL FELLOW SUPERVISION

Motion by GRIMES, Seconded by MARREN.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify approval of contract with Northern Region Educational Services Commission, to provide Clinical Fellow Supervision, at a rate of \$95/hr., up to 2 hours per week, effective January 2, 2024-June 30, 2024.

Roll Call: 9 YES

224-290- RATIFY APPROVAL OF CONTRACT – DELTA T GROUP – SPEECH SERVICES

Motion by MARREN, Seconded by GRIMES.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify approval of contract with Delta T Group, to provide Speech Services, at a rate of \$100/hr., not to exceed 14 hrs. per week. Effective 2/6/24-6/28/24.

Roll Call: 9 YES

COMMITTEE REPORTS

Mrs. Perro stated the Finance committee met prior to the meeting and discussed the audit findings. She said they also discussed the budget for next year and district priorities for capital improvements. She stated they will meet again to discuss the future of the ECC. Dr. Salemi said he would like the Buildings & Grounds committee to meet with the Finance committee to discuss projects and renovations.

PUBLIC HEARING

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Karen Criscione – WPEA President – Mrs. Criscione had a question on 224-289 – Clinical supervision of speech. She asked why this is needed. Dr. Pillari stated that we are short-handed on speech therapists due to leaves and resignations. She stated that one of our teachers is in need of this service so we are providing it since we do not have the staff to do so at this time.

Mrs. Criscione then asked if 224-290 – contract for speech services is due to the fact that we are short-handed. Dr. Pillari stated that it is and we also need this for compensatory services.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:31 p.m. by PERRO, seconded by MARREN

Voice Vote: 9 YES

Motion to return to Regular Session at 8:07 p.m. by SALEMI, seconded by MARREN

Voice Vote: 9 YES

ADJOURNMENT

Motion to adjourn at 8:08 p.m. by SALEMI, Seconded by GRIMES

Voice Vote: 9 YES

WOODLAND PARK BOARD OF EDUCATION
EXECUTIVE SESSION MINUTES

ITEMS DISCUSSED:

- Superintendent discussed HIB case #'s 2024-53 through 2024-58.